

## Project Completion Report (PCR)

Project Completion Report must be submitted on **this prescribed form** by the NGO/CBO along-with Last Bi-annual Progress Report of TVO funded project. RO may be contacted for any assistance (if required).

### Section A. Basic Information

1. Name of the grantee NGO/CBO: Swat Youth Front (SYF) Swat
2. Project Title: MCH Center Kandaw Charbagh
3. Contract No: SB-ALA/93/04 FR-1142-HB-PC 9/10-492 (PHC)      4. Sector: Primary Health Care
5. Total Project Budget: 934442/-      6. TVO Contribution: 699442/-
7. NGO Contribution: 131000/-      8. Community Contribution: 104000/-
9. Project Duration: One Year
10. Planned Start date: 01/5/2004      11. Planned End date: 30/4/2005
12. Actual Start date: 01/5/2004      13. Actual End date: 30/4/2005
14. Planned number of Beneficiaries: Households 752 Male 0 Female 4869 Children 2655 Total 7524
15. Actual number of Beneficiaries: Households 752 Male 0 Female 4383 Children 2390 Total 6773
16. Cost Per Beneficiary based on total project budget: Targeted: 124.19 Actual: 173.93
17. Cost per Beneficiary based on TVO contribution: Targeted: 92.96 Actual: 103.26

### Section B. Project Progress

Objectives	Planned Targets	Actual Achievements	Comments
To establish MCH Center at village Kandao	01 MCH Center	01 MCH Center	100 % achieved
To provide the health facilities to women and children during one year.	5841 persons including women and children	5841 women and children	<b>100% achieved</b>
Provision of basic health facilities in OPD to 2500 women & 2500 children during one year, including,	2500 women 2500 children	2500 women 2500 children	<b>100% achieved</b>
Family planning facilities to married women.	600 women	600 women	100 % achieved
Provision of immunization plan during pregnancy to pregnant women.	240 women	240 women	100% achieved
Provision of immunization plan under the age of five years to children of 08 year	5000 children	5000 children	100% achieved
Health education programmes (information during and after pregnancy, importance of preventive care, importance of breast-feeding, prevention from contagious diseases, preparation and use of	04 programmes	04 programmes	100 % Achieved

ORS, education regarding extra diet and treatment to women and children).			
Provision of laboratory facilities/procedures on concisional rate.	01 Laboratory	01 Laboratory	100 % achieved
Provision of safe delivery services to women during one year.	96 Women	96 Women	100 % achieved

**2. Constraints/Difficulties faced by NGO during implementation of project:**

In the mid of project the community refused to deposit their share for building rent and watchman salary. But after rapid meeting of SYF's staff and frequent visits of the management the community deposited the due sare at once in the bank account.

**3. Please describe how the Community/Beneficiaries have participated in project implementation?**

The project was based on need assessment conducted by the management and social organizer of Swat Youth Front. The need assessment was conducted with more than 75% population of the community. The current project was designed in consultation with the community elders. After proper approval of the project by TVO, a project implementation committee was formed to implement and monitor the project. This committee was consisting of 05 members 02 from community and 03 from the management of SYF. At the time of proposal development it was agreed that the community would contribute money for the salary of Chowkidar and rent of building. An MOU was also signed between SYF and community to play their role on right time. As per that MOU the community took interest in the project's planning, implementation, monitoring and financial matters.

**4. What measures have been taken by the NGO/Community to monitor & sustain the project?**

As per project document the NGO charged nominal charges in different head of services the revenue has been deposited in the separate bank account of the project already opened at the time of project approval. Now when there is no TVO funding is available, the organization is utilizing the saved amount for the sustainability of the project.

**5. Success stories during project period with main focus on Impact:** (Use separate sheet to answer this)

**6. What is the present status of project?**

Presently the project is functioning smoothly and is providing health facilities to the women and children of target community.

**7. Lessons Learnt from project:**

Local communities have the skill and capacity to manage and operate things/activities/project. But they need initial support in terms of techniques and finances.

**8. Please comment on how this project has contributed towards NGO/CBO capacity building?**

The financial records specified by TVO needs more and more experience. To maintain such type of record the NGO experienced new procedures of accounting and record keeping. More over the reporting format developed by TVO was experienced for the first time by the NGO which enhance the Knowledge and experience of management. Social organization is the main component for all projects, but in TVO funded project social mobilization was the key for success.

**9. NGO/CBO feed back on TVO working procedures, formats and suggestions for improvements:**

- **Processing of Project Proposal, Timeline of released funds**

The Proposal processing takes longtime (some time more than a year) it should be shorter.

- **Progress Reporting Formats and Monitoring Procedures**

Reporting format is easy and understandable for local level organizations. Monitoring procedures are friendly and fruitful for the NGOs working with TVO.

- **Interaction with TVO staff**

TVO Staff is very friendly and cooperating. They have good communication skills and enough knowledge regarding their jobs.

- **Suggestions for improvement**

TVO may keep its linkages with the recipient organization in future for further partnership and organizational development.

**Attachments required with Project Completion Report (PCR)**

- a. Financial Annexures (to be filled as per approved budget heads)
- b. Original Bank Statement for the entire project period
- c. Bank Reconciliation Statement

**Name & Designation of Reporting Person**

Badar Zaman  
President

**Signature & Date**

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